

BE PART OF THE FUTURE OF MACAU

L'Arc Macau is a complex of casino and hotel with entertainment, accommodation and dining. We cordially invite talents to join us.

Corporate Communications Coordinator

Job Description:

- Perform general administration duties required by the department
- Assist in marketing or public relations related programs and activities
- Handle media enquires and maintain a close rapport with media
- Responsible for writing press releases, event and interview script and other advertising related materials
- Perform other job-related duties if required

Job Specification:

- Degree holder in Marketing, Public Relations, Communications or relevant discipline
- Proficient in MS Office
- Relevant working experience is preferred
- Good command of Cantonese, Mandarin and English



Recruitment Hotline: (853) 8860 8205

Online Application : <https://central.larcmacau.com/recruit>

Post : Human Resources Department, L'Arc Hotel Macau,
Avenida 24 de Junho, No. 278, NAPE, Macau

E-mail : hr-recruit@larcmacau.com

Page : facebook.com/larcmacaucareers

Please submit your detailed resume with a recent photo and expected salary to us.
All personal information collected will be treated strictly confidential and will be served as recruitment purpose only.

